



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

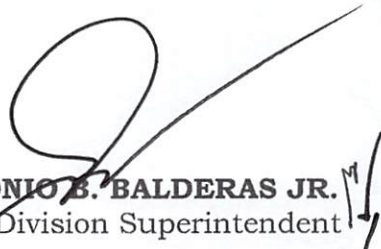
02 June 2026

DIVISION MEMORANDUM
No. 371 s. 2026

**MONITORING SCHOOL READINESS OF DEPED COMPUTERIZATION
PROGRAM (DCP) FOR SY 2026-2027**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to **DepEd Order No. 78, s. 2010 Guidelines on the implementation of the DCP**. The City Schools Division of the Tayabas City through the Information Communication and Technology Unit will be monitoring the computer equipment of the schools.
2. In line with the opening of classes for SY 2025-2026, a monitoring of DCP. Packages and other ICT equipment will be conducted to ensure the effectiveness and utilization of the program. The Division Information Technology Officer 1 in collaboration with School Heads, designed School Property Custodian and an ICT Coordinators shall be involved in the said monitoring. Please be advised of the following :
 - a. ICT Laboratory Schedule (hard copy posted on Computer Laboratory).
 - b. ICT Program/Project.
 - c. ICT Laboratory Users logbook (hard copy).
 - d. Issuance of Inventory Custodian Slip (ICS) for DCP/Non DCP equipment barrower/s.
 - e. ICT Maintenance / readiness report for SY 2026- 2027.
3. All applicable documents shall be approved by the School Head and sent until **June 30, 2026** through ICT Unit Email: ict.tayabas@deped.gov.ph, should you have question, kindly email the ICT Unit or call us at (042) 785 9615 local 108.
4. For information and guidance.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: None

Reference: DO No. 78, s. 2010

To be indicated in the Perpetual Index
under the following subjects:

DCP

OSDS-ICT – monitoring school readiness of deped computerization program (dcp) for SY 2025–2026
ICTR7B38-000430 / June 2, 2026